

2008 CONFERENCE AT-A-GLANCE

Tuesday, April 8, 2008

6:00 – 10:00 President's Reception – Room #3451
Sponsored by D.A. Davidson

Wednesday, April 9, 2008

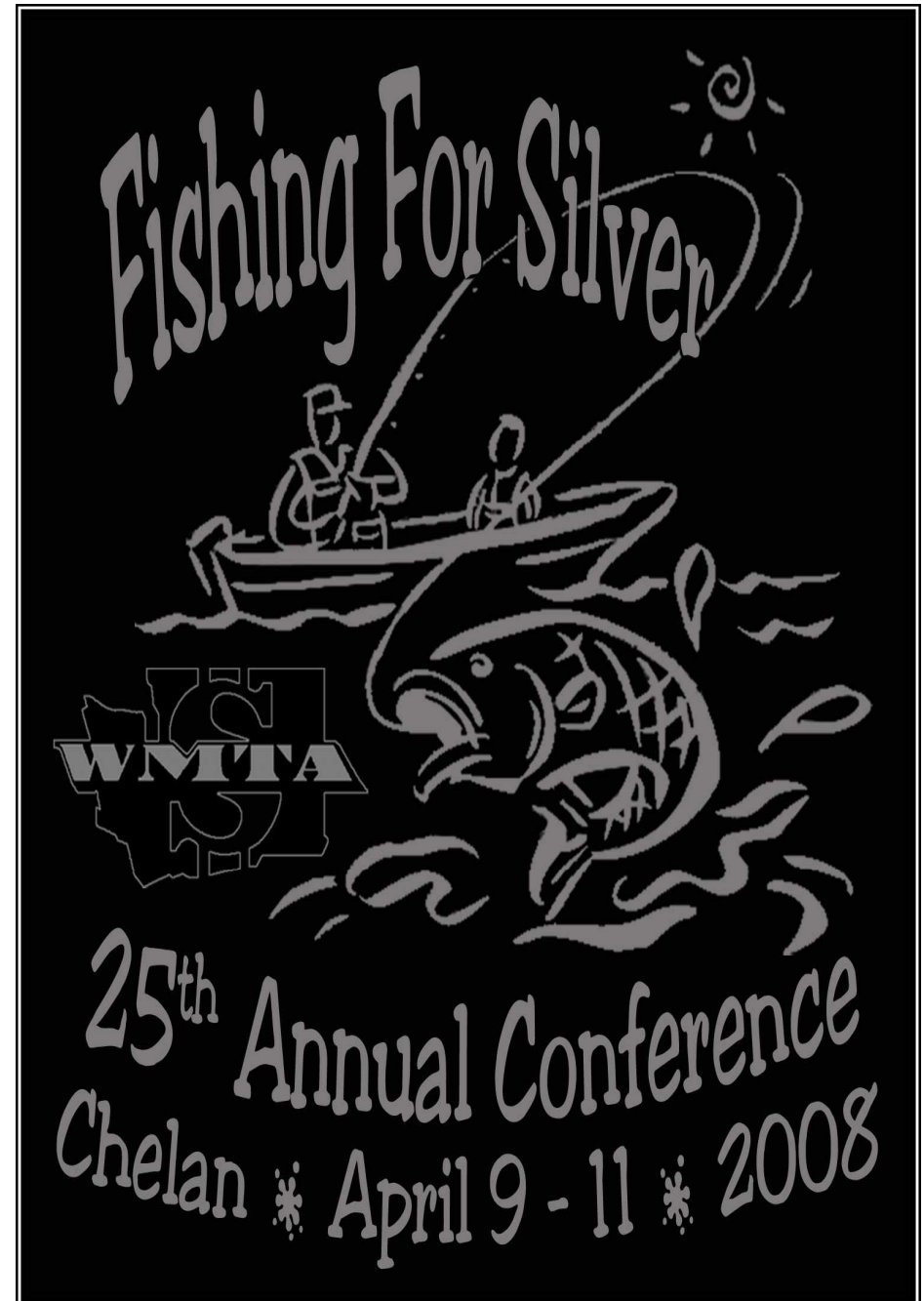
8:30 – 3:30 Conference Registration
9:00 – Noon Treasurer's Checkbook/Investment Boot Camp
11:30 Golf Tournament Registration
Noon – 1:00 Lunch
12:30 – 5:30 Golf Tournament
1:00 – 2:30 Art of Negotiating/Bank Analysis Statement
2:30 – 2:45 Break
2:45 – 4:00 Art of Negotiating/Bank Analysis Statement
6:00 Dinner at Golf Course

Thursday, April 10, 2008

6:30 Hike~Fun Walk/Run
7:30 – 3:00 Registration
7:30 – 8:45 Buffet Breakfast
8:45 – 11:45 Welcome & General Session
Noon – 1:15 Business Meeting & Lunch
1:30 – 2:50 Roundtable Workshops
2:50 – 3:00 Break
3:10 – 4:30 Roundtable Workshops
5:30 – 6:30 Wine Tasting Reception
6:30 – 7:15 Banquet Dinner
7:15 – 8:00 Live Auction
8:15 – 11:00 Campfire Dance with Salmon Dave Band

Friday, April 11, 2008

7:30 – 8:45 Buffet Breakfast
9:00 – 10:20 Roundtable Workshops
10:20 – 10:40 Break
10:40 – Noon Roundtable Workshops
Noon – 1:00 Scholarship Raffle Drawing & Farewell Lunch

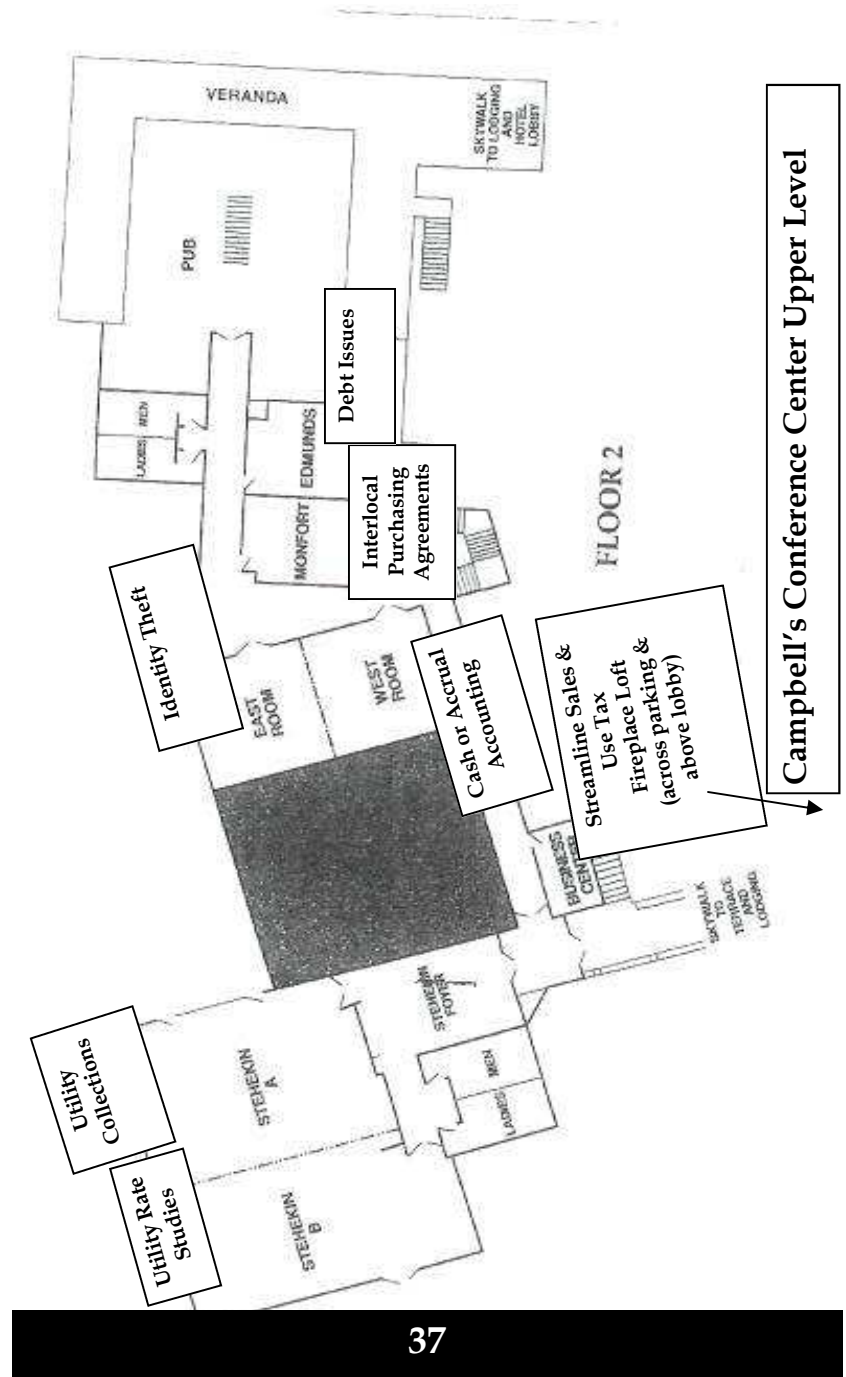


Conference Handbook

*“To promote the profession of the
Municipal Treasurers
in the State of Washington
through education, mutual support,
professional recognition,
and legislative advocacy.”*

WMTA Mission Statement

You can visit the WMTA website at
www.wmta-online.com



PRESIDENT'S WELCOME

It is my pleasure to welcome you to this special conference as WMTA celebrates its 25th (Silver) anniversary and looks forward to another 25 great years. Founded in 1983, WMTA hosts its annual conference each year at Campbell's Resort on the beautiful shores of Lake Chelan. This year we are going to be "Fishing for Silver."

You are sure to catch your limit when it comes to educational opportunities. The season opens early at this year's conference as we have chartered a full day of deep-sea fishing on Wednesday with four half-day workshops. Thursday's opening session will be a real keeper as David Rabiner speaks on "How to Succeed, Stay Sane, and Have Fun at Work: A Survival Guide for the Public Sector," and that's no tall tale! The roundtables are fully stocked and everyone attending will be sure to catch something. Topping off the day on Thursday we'll be doing the swim to the 60's and 70's tunes of The Salmon Dave Band. There's nothing fishy about this agenda so don't hesitate, just wade right in and land some big ones at the 25th annual WMTA Conference!

As we reflect over the past 25 years and plan for those to come, I hope that what you catch at the Conference will provide all the Omega 3 oil you will need for a healthy work year. On behalf of the WMTA Officers, Board, and Conference Chair, I welcome you to Lake Chelan 2008! If you need any assistance during the conference, please feel free to contact any officer or board member.

~Doug Extine, President

Campbell's Conference Center – Lower Level

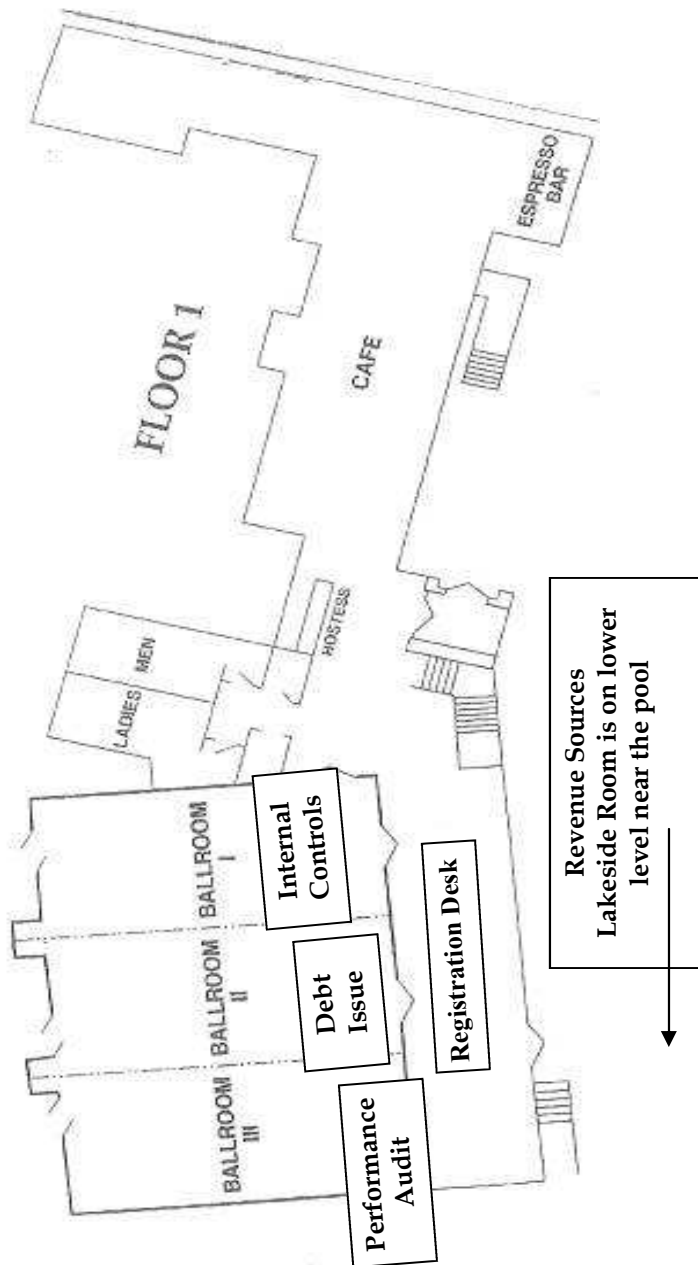


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THE BOARD’S MESSAGE

As we wrap up on the final day of conference, it is our goal that your time here has been well spent. We’d like to ask that you take a moment to consider the following questions about this week?

- *Did you meet new friends?*
- *Did you collect new networking contacts?*
- *Did you obtain new or updated information?*
- *Did you get a chance to relax, have fun, and feel refreshed?*

Hopefully, you can answer yes to one or several of these questions. We’re very interested in your feedback. We encourage you to complete your Roundtable and Conference Feedback forms and leave them at the Roundtable sessions or drop them off at the Conference registration table before you leave. Your comments help us to make plans and improvements for next year’s conference.

We thank each of you for your attendance and participation this year. Don’t forget, the WMTA Board is always looking for enthusiastic individuals to assist with next year’s conference. If you are interested in helping out with any of the conference or board committees (conference, registration, sponsors, auction, decorations, program, golf tournament, fun walk/run, membership, education, investment policy, newsletter or legislation), please email any board member. You can find our email addresses on the WMTA website at:

www.wmta-online.com

2007-2008 WMTA BOARD MEMBERS

Doug Extine	Office of State Treasurer	President
Nanci Lien	City of Olympia	President-Elect
Michael Legarsky	City of Port Townsend	Secretary
Vickie Storey	City of Clarkston	Treasurer
Allan Martin	Office of State Treasurer	Imm Past President
Ellen Dolan	City of Spokane	Board Member
Dianne Nelson	City of Duvall	Board Member
<i>Arif Kanji**</i>	<i>Snohomish County</i>	<i>Board Member</i>
Doug Merriman	City of Oak Harbor	Board Member
Debbie Booher	City of Poulsbo	Board Member
Bob Wrigley	Spokane County	Board Member
Robbi Stedman	Office of State Treasurer	Ex- Officio
Kris Tompkins	City of Port Orchard	APT & US&C Rep

***Designates Conference Chair*

REGISTRATION & MEALS

Conference Registration

The WMTA Conference registration table is located in the foyer of Campbell's Resort Conference Center (next to the restaurant). All conference attendees must register and obtain identification badges for themselves and guests who will be attending conference activities. To receive your conference materials and ID badge, please check in at the registration table.

Meals – "Do you smell fish?"

Attendees are asked to wear their ID badges at all conference activities, including meals. Meals provided with conference registration include:

- Wednesday's box lunch
- Wednesday's reception & dinner (golf course)
- Thursday's buffet breakfast
- Thursday's lunch
- Thursday's reception & dinner
- Friday's buffet breakfast
- Friday's lunch

Extra meal tickets are available for purchase at the registration table:

- Golf course dinner \$20
- Breakfast \$15 each
- Lunch \$15 each
- Thursday dinner \$30

CONFERENCE FACILITIES & DRESS

Conference Facilities

With the exception of the golf tournament and Wednesday evening's reception, all conference activities will be held at Campbell's Resort. For your convenience, a site map is included inside the back page of this booklet.

Business Office

Campbell's Conference Center provides a business center for guests needing a complete and private office. The Center is equipped with PC, internet, fax, and copier, etc. The Business Center is located on the second floor of the Conference Center (just above the WMTA Conference registration table).

Wireless Internet

Campbell's Resort also provides complimentary wireless internet access for their guests. Login and password information can be obtained at the hotel registration desk.

Dress

Casual or business attire is appropriate for all conference activities. In conjunction with our theme, attendees are encouraged to wear their "fishing" attire at anytime during the conference—in particular, at Thursday's wine tasting reception and Banquet & Campfire Dance.

PRESIDENT'S AWARD

<u>Year</u>	<u>Recipient</u>
2007	Nanci Lien
2006	Kelly Devlin
2005	Nanci Lien
2004	Monica Haarstad
2003	Steve Kimble
2002	Jim Hendrickson
2001	Wendy Picinich
2000	Not awarded
1999	Ron Strabbing
1998	Rosie Rumsey
1997	Not awarded
1996	Kris Tompkins



Presented each year by the outgoing WMTA President, this award is given

"in recognition and appreciation for years of outstanding contributions to the membership of the Washington Municipal Treasurers' Association."

NOMINATIONS FOR 2008-2009 BOARD

Nanci Lien	City of Olympia	President
Michael Legarsky	City of Port Townsend	President-Elect
Doug Merriman	City of Oak Harbor	Secretary
Vickie Storey	City of Clarkston	Treasurer
Bob Wrigley	Spokane County Treasurer's Office	Board Member-2009
Dianne Nelson	City of Duvall	Board Member-2010
Debbie Booher	City of Poulsbo	Board Member-2009
Arif Kanji	Snohomish County	Board Member-2010
Ellen Dolan	City of Spokane	Board Member-2010
Robbi Stedman	Office of the State Treasurer	Board Member-2009
Doug Extine	Office of State Treasurer	Immediate Past President
Kris Tompkins	City of Port Orchard	APT & US&C Rep
Allan Martin	Office of the State Treasurer	Ex-Officio

SPONSOR INFORMATION

Conference Sponsors

The WMTA Board and the Conference Chair would like to extend a very special *thank you* to *all* the sponsors who have helped to make this 2008 Conference successful. A conference such as this requires significant financial resources. The generosity of the sponsors allows the WMTA to continue providing quality educational programs at an affordable cost.

Sponsors provide financial assistance for events such as: President's Receptions, meals, breaks, receptions, the Hike~Fun Run/Walk, tote bags, T-shirts, golf tournament, and much more.

A complete listing of all conference sponsors is included in your registration packet. Throughout the conference, please take a moment to welcome and thank the representatives of these businesses.

Hint: They're the ones with the *GREEN* colored ribbons!

Fishing Humor #1

"Fishing is the sport of drowning worms."

ID BADGES & RIBBONS

Identification Badges and Ribbons

We ask for all conference attendees to wear their ID badges to gain admission to conference activities and meals.

To assist you in recognizing officers, board members, and other conference participants, ribbons have been color coded as follows:

President	Dark Green
President Elect	Dark Blue
Secretary	Dark Blue
Treasurer	Light Yellow
Board Member	Burgundy
Immediate Past President	Red
Past President	Purple
First Time Attendee	Turquoise
Honorary Guest	White
Sponsor	Green
Speaker	Bright Yellow
Facilitator	Black

Badge Graphics

And what do those little graphics on our name badges signify, anyway? The graphics indicate the population size of each attendee's jurisdiction. Attendees can look for these graphics at the various Roundtable sessions to help in networking with jurisdictions of similar size. See page 17 for suggested Roundtable times by size of entity. Remember these are only suggested times. You are welcome to attend any Roundtables that work for you.

25 THINGS I LEARNED FROM FISHING

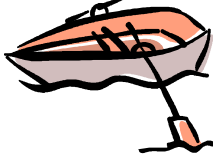


1. *You won't catch anything unless you have a line in the water*
2. *You have to earn the fish's respect*
3. *Some days the fishing is better than others*
4. *You have to be patient and disciplined*
5. *Some people are better at catching fish than others*
6. *If you see someone catching fish, find out what they are using for bait*
7. *Don't give the Game Warden any reason to write you a ticket*
8. *It takes more small fish to make a meal, but they are easier to catch*
9. *Sometimes that big fish is right under your own dock*
10. *Not all fish are keepers*
11. *A friend with a net is a tremendous asset*
12. *Maybe it's not the bait, but how you are presenting it*
13. *Sometimes making a splash is a good thing, and sometimes it's not*
14. *Some fish are smarter than others*
15. *When you're fishing, every day is a new day*
16. *The best fishermen are those who love the sport the most*
17. *Fishing can be a cold, lonely, wet and miserable experience at times*
18. *Take care of your fishing hole and try leave it better than you found it*
19. *A lot of fishermen tell tall tales so be careful of what you believe*
20. *One idiot can ruin the fishing for everybody*
21. *Getting up early and staying up late is all part of the process*
22. *The more you work at it, the better you become*
23. *Getting there is half the fun – enjoy the trip!*
24. *Teaching someone else how to fish is very rewarding*
25. *Sometimes the big one just gets away*



PAST CONFERENCE THEMES

<u>Year</u>	<u>Theme</u>	<u>President</u>
2007	\$Ooh La La ~ Moo La La\$	Doug Extine
2006	Financial Round-Up	Allan Martin
2005	Financial Ports of Call	Craig Kerr
2004	Money Makes the World Go 'Round	Yvonne Ziomkowski
2003	Focus on Finance	Ron Strabbing
2002	All Aboard the Treasurer's Express	Paulette Alvarado
2001	Under the Treasury Big Top	Monica Haarstad
2000	Tool Time for Treasurers	Jim Hendrickson
1999	South of the Border -Viva La Finance	Ron Hupp
1998	Financial All Stars (Sports)	Rosie Rumsey/ Randy Krumm
1997	A Financial Safari (Jungle)	Connie Leonard
1996	Green Grows the Dollars (Irish)	Mike Murphy
1995	Trekking Toward Tomorrow (Star Trek)	Rob Hendrickson
1994	A Fist Full of Dollars (Western)	Wendy Picinich
1993	Treasure Island (Hawaiian Luau)	Dale Sciuchetti
1992	Keeping Afloat in the 90's (Cruise)	Kristine Miller
1991	Remember When (50's & 60's)	Paul Gudgerisson
1990	Visit Treasurer's Country (Western)	Ann Berger
1989		Lillian Luark
1988		Harry Wong
1987		Betty Nahoopii
1986		Paul Kasakabe
1985		Lloyd Hara
1984		George Khatian

BADGE GRAPHICS

<u>GRAPHIC</u>	<u>POPULATION</u>
Boats 	5,000 and under
Fishing Poles 	5,001 – 15,000
Hooks 	15,001 – 100,000
Vests 	100,001 – and up & Counties & Special Districts
Tackle Boxes 	Speakers
Salmon 	Sponsors

CREDITS AND FEEDBACK FORMS

CPE & CPFA Credits

CPE and CPFA credits for continuing professional standards are available for each of the sessions. Attendees should sign the attendance sheet at each session. The center of this conference handbook includes a “record of attendance” sheet to be completed and retained by attendees to verify attendance. WMTA will provide copies of the sign-in sheets on-line for CPE credits purposes only. For others certifications, attendees should be sure to retain your handbook “record of attendance.”

Feedback

We need your help. Feedback forms will be available at each session and roundtable. We would sincerely appreciate you taking the time to provide your comments on the various sessions you attend at this year’s conference. Your feedback helps us to make improvements for future conferences. Please leave feedback forms at the session or drop them off at the Conference Registration table.

There is also an overall conference feedback form in your registration packet.

In addition, APT has several certification programs:

Certified Public Finance Administrator (CPFA) recognizes public treasury and finance officials who have demonstrated a high level of professional competency through continuing education and professional experience. Successful applicants must have earned sufficient education and experience points and been a member of APT for two consecutive years. Members who already have the CPFA designation are required to maintain the certification every five years. Educational programs are offered at CPFA approved University Programs; APT State Association Conferences, and Annual APT conferences.

Investment Policy Certification allows public treasury officials to submit their government’s investment policies to APT for peer review. The Association’s Investment Policy Program provides public investors with guidance and technical assistance in developing a comprehensive written investment policy. APT’s model investment policy includes those elements that are essential to a good policy and includes an outline to help develop policies suited to your entity.

Cash Handling Certification provides treasury officials the opportunity to submit their government’s cash handling program for review and certification. APT’s model cash handling manual is an excellent resource that includes training modules, glossary of terms, a cash handling training seminar syllabus, sample cash handling legislation, and an application for the certification program. The Association’s cash handling training seminars are open to public treasury officials throughout the year.

Debt Policy Certification program provides treasury and financial officials with the Debt Policy Handbook to be used as a guide for preparing their own unique policy. This Handbook provides practitioners with the information necessary for preparing a comprehensive capital financing policy. It includes chapters on: formulating a policy; legal and regulatory requirements; needs assessment and funding alternatives; issuance of obligations; administration of obligations; and using pertinent Internet sites. The Handbook includes instructions and an application to have your policy certified.

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES & CANADA

The Association of Public Treasurers of the United States and Canada is a non-profit corporation established in 1965 with the express purpose of serving public treasury officials. The Association provides educational seminars and conferences, publications, policy and legislative information, and technical assistance to members.

APT's Key Areas:

- Cash Management
- Bank Services
- Investment Policies & Practices
- Debt Management
- Internal Controls
- Technology
- Cash Handling
- Revenue Collections
- Disaster Preparedness

Please join us for our 43rd Annual Conference
Grand Rapids, Michigan
August 10-13, 2008

For more information about APT US&C and its programs see
the Association's website www.aptusc.org

or contact APT headquarters at:

Association of Public Treasurers of US & Canada

962 Wayne Avenue, Suite 910

Silver Springs, MD 20910

Phone: (301) 495-5560 Fax: (301) 495-5561

Email: info@aptusc.org

www.aptusc.org

CONFERENCE PROGRAM – WEDNESDAY

REGISTRATION DESK OPEN

8:30am – 3:30pm

GOLF TOURNAMENT

11:30am – 5:30pm

Location: Lake Chelan Golf Course

Sponsors: Piper Jaffray, Tim Patrick Photography, Bank of New York, Bank of America, Seattle NW Securities, and McDonald Investments

TREASURER'S DAILY CHECKBOOK

9:00am – Noon

Location: Stehekin B (upper level)

Speaker: Michael Legarsky, City of Port Townsend

This presentation will review ways to manage the treasurer's daily cash balance. The session will provide examples for developing an investment portfolio allocation worksheet to manage idle cash. This topic will help cash managers maximize their investment income while maintaining sufficient cash flow to meet current obligations. This session is a repeat of WMTA's 2007 Fall Workshop held in Port Townsend.

INVESTMENT BOOTCAMP

9:00am – Noon

Location: Stehekin A (upper level)

Speaker: Jon Highum, USB Financial Services

Back by popular demand, this session is designed to provide a comprehensive framework for sound public fund investing. Intended for those with limited investment experience or limited resources, this session can also be a useful "refresher course" for experienced public fund investors. Topics include: The market – what the heck are interest rates and what drives them? • A brief look at a typical Investment Policy. • The products – what can you invest in? • Basic portfolio structure – simple methods to better meet your objectives • Wall Street relationships – building and controlling an effective coverage team • Investment resources available to public bodies • State of

CONFERENCE PROGRAM – WEDNESDAY

INVESTMENT BOOTCAMP con't

the economy & bond market

BOX & SACK LUNCHES

Noon-1:00pm

Location: Conference Center Foyer & Golf Course

Sponsor: Seattle Northwest Security; Piper Jaffray

MONTHLY BANK CUSTOMER

1:00pm-4:00pm

ANALYSIS STATEMENT

Speaker: Kim Monson, Key Bank

Location: Stehekin B (upper level)

This presentation will review the monthly banking customer analysis statement, and review ways to improve your cash management to help with investment opportunities. This is a repeat of the 2007 Fall Workshop in Port Townsend.

ART & TECHNIQUE OF NEGOTIATING

1:00pm-4:00pm

Speaker: David Rabiner

Location: Stehekin A (upper level)

This program is designed to build skills and includes one eye-opening technique that virtually never fails to win you points in negotiating situations. If you're already a skilled negotiator, be prepared to get better. If you're starting from scratch, people who have walked all over you in the past won't know what hit them. Learn to get what you want in the workplace and earn more respect in the process.

DINNER AT GOLF COURSE

6:00pm

Location: Lake Chelan Golf Course

Sponsors: Martin Nelson & Co; Washington Mutual Bank

On *Wednesday evening*, join us for some lies, fish tales, and campfire fixins at the *Lake Chelan Golf Course*. This is a casual affair and a chance to meet new and old friends. Directions are available at the Conference registration table.

TRACK 4 - CATCHING YOUR LIMIT

Debt Issuance - continued

differently due to the sub-prime mortgage market concerns, as well as how will the rapidly changing insurance industry affect the future of the municipal bond market. Last but not least, this roundtable will cover the protocol for when to file a Material Filing Notice and how do you start the process

Thursday-1:30

Poles

Thursday-3:10

Hooks

Friday-9:00

Vests

Friday-10:40

Boats

Cash or Accrual Basis of Accounting

Location: West Room (upper level)

Speakers: Alexandra Johnson & Christy Raske, State Auditor's Office

Description: In July 2007, the State Auditor's Office eliminated thresholds (population for cities and counties, operating income for proprietary activities) dividing all municipalities into GAAP (Generally Accepted Accounting Principles) and cash basis entities. This roundtable will explore the pros and cons of switching from GAAP to cash basis reporting.

Thursday-1:30

Hooks

Thursday-3:10

Vests

Friday-9:00

Boats

Friday-10:40

Poles

TRACK 4 - CATCHING YOUR LIMIT

Top 10 Issues for Managing Public Fund Portfolios

Location: Edmunds Room (upper level)

Speakers: Deanne Woodring & Mathew Herb, Davidson Fixed Income Management, Inc; Doug Merriman, City of Oak Harbor

Description: This roundtable will cover the key fundamentals of effective and responsible public fund portfolio management process. The recent upsets in the credit markets have again highlighted the need for prudent public fund management. This session will cover cash management, diversification, risk assessment, portfolio strategy, guidelines and monitoring techniques. Bring your ideas, questions and challenges to an important session for anyone involved in the management of public funds.

Thursday-1:30	Boats
Thursday-3:10	Poles
Friday-9:00	Hooks
Friday-10:40	Vests

Debt Issuance

Location: Ballroom II (lower level)

Speaker: Mark Rogers, Seattle NW Securities; Dave Trageser, D.A. Davidson; Representation from Montague DeRose & Associates, LLC; Wendy Kancianich, Office of the State Treasurer

Description: This roundtable discussion will address “hot topics” regarding today’s dynamic bond market. Topics will include how the sub-prime market has impacted the municipal bond market including trading and the monoline insurers. There will be further discussion on how your bonds will trade

CONFERENCE PROGRAM – THURSDAY

HIKE~FUN WALK/RUN

6:30am

Location: Check in at the main lobby of Campbell’s Resort
On *Thursday morning*, pull on your hikers or boots and wade on over to the River Room to join your fellow conference attendees for the *Hike/Fun Walk & Run*. This is a “no competition” event, but feel free to bring their poles and tackle. The event starts at 6:30am. We hope you will feel refreshed after strutting your stuff around the beautiful Chelan River on the “River Walk.” Thanks to our sponsor, Wells Fargo, for providing special shirts for those finishing!

REGISTRATION DESK OPEN

7:30am-3:00pm

BUFFET BREAKFAST

7:30am-8:45am

Location: Main Ballroom
Sponsor: Orrick

WELCOME

8:45am

Location: Main Ballroom

Presentation of Colors: Boy Scout Cub Pack #34
Doug Extine, WMTA President
Robert Goedde, Mayor of Chelan

GENERAL SESSION

9:00am-11:45am

“How to Succeed, Stay Sane and Have Fun at Work – A Survival Guide for the Public Sector”

Location: Stehekin Room A (upper level)

Speaker: David Rabiner

Sponsor: Key Bank

Back for a return engagement, David Rabiner brings his innovative ideas and great sense of humor to the public workplace. A resident of the Pacific Northwest, David understands that not every day in government service can be “sunny.” Do you ever experience too much workload? Testy constituents? Office politics? A nasty commute? David will show you how small shifts in attitude can make big differences in our success, emotional well-being and the amount of fun we have at work. Don’t miss this one!

CONFERENCE PROGRAM – THURSDAY

LUNCH & BUSINESS MEETING

Noon – 1:15pm

Location: Main Ballroom

Sponsor: Bank of America

- Draft minutes for 4/12/07 business meeting are in your packet and also on the WMTA website
- Nomination Committee's recommendations can be found on page 32 of this handbook
- Honored Guest—Shelly Enderud, Finance Director of Post Falls, Idaho and APT US&C President

Golf/Fishing Humor #2

Two long time golfers were standing on the 3rd tee at Rivercliff Golf Course, overlooking the White River, and getting ready to hit their shots. Pointing to a couple of trout boats below, one golfer looked to the other and said, "Look at those idiots fishing in the rain."

A FISHERMAN'S PRAYER

*I pray the Lord my soul to keep
While fishing out here in the deep.
And may you grant my fondest wish
And help me land a giant fish.
My friends say I exaggerate
My fishes width and height and weight.
So please forgive me if I brag
About the size of those I snag.
If I should die before I wake,
I pray that Heaven has a lake.
I need no halos, things like that,
If you'll just let me wear my hat.*

~Larry Howland

TRACK 3 - RIVER RUNS THROUGH IT

Interlocal Purchasing Agreements

Location: Monfort Room (upper level)

Speakers: Nancy Locke, Purchasing Manager, City of Seattle; Jim Doherty, MRSC

Description: If your entity looking for ways to reduce costs and gain efficiencies, this roundtable may help you. The topic will cover the legal in's and out's of interlocal agreements and enlighten us on how to properly use interlocal purchasing agreements to boost our buying power.

<i>Thursday-1:30</i>	<i>Hooks</i>
<i>Thursday-3:10</i>	<i>Vests</i>
<i>Friday-9:00</i>	<i>Boats</i>
<i>Friday-10:40</i>	<i>Poles</i>

Streamlined Sales & Use Tax

Location: Fireplace Loft (above resort registration lobby)

Speaker: Julie Keisala, Department of Revenue

Description: Washington's Sales & Use tax laws will be changing effective 7/1/08. Are you familiar with these changes? Will you be able to explain these changes to your councils and commissions, as well as your retail businesses? Don't get caught up a creek without a paddle. Come to this roundtable and find out how the law is changing and how those changes will affect your entity.

<i>Thursday-1:30</i>	<i>Vests</i>
<i>Thursday-3:10</i>	<i>Boats</i>
<i>Friday-9:00</i>	<i>Poles</i>
<i>Friday-10:40</i>	<i>Hooks</i>



CONFERENCE PROGRAM – THURSDAY

ROUNDTABLES – 1st Session 1:30pm – 2:50pm

Various room locations (see map in back)

BREAK 2:50pm – 3:10pm

Conference Center Foyer

ROUNDTABLES - 2nd Session 3:10pm – 4:30pm

Various room locations (see map in back)

RECEPTION – WINE TASTING 5:30pm – 6:30pm

Location: Terrace Pavilion (above Hotel Registration Desk)

Sponsor: U.S. Bank

BANQUET DINNER 6:30pm – 7:15pm

Location: Main Ballroom

Sponsor: Bank of New York

Don't miss the great menu that has been prepared for you and get ready for a great evening of fun and celebration.

AUCTION & RAFFLE 7:15pm – 8:00pm

Location: Main Ballroom

One of the highlights of the WMTA Annual Conference is the live auction. On *Thursday evening*, the atmosphere in the Main Ballroom comes alive as conference attendees wave paddles and attempt to out-bid each other on everything from T-shirts to sparkling crystal to sporting event tickets. And, as we all know, without the auctioneer, none of this would be possible, so we extend a big thank-you to *George Honey* and *Northwest Auction Services* for helping us out!

TRACK 2 – REEL IN THE SILVER

Revenue Sources

Location: Lakeside Room (lower level near pool)

Speaker: Dean Walz, Finance Manager, City of Olympia

Description: This roundtable will discuss various local revenues you may be able to receive. Cast your line into the revenue stream and see what revenue sources you can reel in for your entity. What revenue sources have we let get off the hook? At this session we will share information regarding ways to fund our obligations as public entities.

<i>Thursday-1:30</i>	<i>Poles</i>
<i>Thursday-3:10</i>	<i>Hooks</i>
<i>Friday-9:00</i>	<i>Vests</i>
<i>Friday-10:40</i>	<i>Boats</i>

Fishing Humor #5

“Three-fourths of the Earth's surface is water, and one-fourth is land. It is quite clear that the good Lord intended us to spend triple the amount of time fishing as taking care of the lawn.”

TRACK 2 – REEL IN THE SILVER

Utility Rate Studies

Location: Stehekin B (upper level)

Speaker: Angie Sanchez, FCS Group

Description: This roundtable will cover the rate study process and its components, including: • Data gathering and client support help required • Revenue requirement and cost of service analysis • Debt service coverage ratio calculation • Various rate model structures • Recommendation of utility rates in a report • Your presentation of recommendations to the council/board

<i>Thursday-1:30</i>	<i>Vests</i>
<i>Thursday-3:10</i>	<i>Boats</i>
<i>Friday-9:00</i>	<i>Poles</i>
<i>Friday-10:40</i>	<i>Hooks</i>

Utility Payment Collections & Liens

Location: Stehekin A (upper level)

Speaker: Deborah Crabbe, Foster Pepper

Description: This roundtable will cover: Statutory Rights & Duties in Billing and Collecting • FDCPA (Fair Debt Collection Practices Act) • Liens, Foreclosure and Collection Actions • Due Process - Who Should Receive Notice? • Landlord/Tenant Issues • Bankruptcy and Section 366

<i>Thursday-1:30</i>	<i>Boats</i>
<i>Thursday-3:10</i>	<i>Poles</i>
<i>Friday-9:00</i>	<i>Hooks</i>
<i>Friday-10:40</i>	<i>Vests</i>

CONFERENCE PROGRAM – THURSDAY

AUCTION & RAFFLE con't

7:15pm – 8:00pm

You'll also notice WMTA board members selling raffle tickets throughout the conference. The raffle takes place *at lunch on Friday* always ending with the ultimate prize, the combo TV/DVD player. Proceeds from these two fund-raisers provide scholarships to the WMTA State Conference and the APT National Conference. Since 1985, WMTA has awarded over \$48,558 in scholarships to assist local governments in staying connected to these organizations that provide invaluable educational and networking opportunities. Please come and support these worthy and fun events!

ENTERTAINMENT

8:15pm – 11:00pm

Location: Main Ballroom

Band - "The Salmon Dave" Band

And don't let the evening end just yet . . . help us celebrate our 25th Anniversary in style at the Campfire Dance featuring the 60's–70's music of the "The Salmon Dave" Band.

Fishing Humor #3

"May the holes in your net be no larger than the fish in it."

CONFERENCE PROGRAM – FRIDAY

BUFFET BREAKFAST 7:30am – 8:45am

Location: Main Ballroom

Sponsor: Piper Jaffray; Union Bank of California

ROUNDTABLES – 3rd Session 9:00am – 10:20am

Various room locations (see map in back)

BREAK 10:20am – 10:40am

Location: Conference Center Foyer

ROUNDTABLES – 4th Session 10:40am – Noon

Various room locations (see map in back)

FAREWELL LUNCH & Noon – 1:00pm

SCHOLARSHIP RAFFLE DRAWING

Location: Main Ballroom

Sponsor: Banner Bank

Thank you for coming

Have a safe drive or flight home and
remember to “not rock the boat” -
wear your seatbelts !

Hope to see you again next year!
Mark your calendars ~ April 2009

TRACK 1 – NETTING THE BIG ONE

Performance Audit

Location: Ballroom III (lower level)

Speaker: Chris Cortines, State Auditor’s Office

Description: Initiative 900 requires the State Auditor’s Office to conduct independent, comprehensive performance audits of State and local governments. Did you know local governments are currently being audited? Do you know what the top nine objectives of the audit include? Do you know how it differs from a compliance audit? Visit this roundtable to learn about current events and issues in performance auditing by the State Auditor.

Thursday-1:30

Hooks

Thursday-3:10

Vests

Friday-9:00

Boats

Friday-10:40

Poles

Fishing Humor #4

*“My biggest worry is that my wife (when I’m dead)
will sell my fishing gear for what I said I paid for it.”*

SUGGESTED ROUNDTABLE TIMES

Suggested Times for Roundtables Based on Size and Types of Entities*

	Thursday		Friday	
	1:30-2:50	3:10-4:30	9:00-10:20	10:40-12:00
<i>Track 1 – Netting the Big One</i>				
Identity Theft (East Room)	Boats	Poles	Hooks	Vests
SAS112/Communicating Internal Controls (Ballroom I)	Poles	Hooks	Vests	Boats
Performance Audit (Ballroom III)	Hooks	Vests	Boats	Poles
<i>Track 2 – Reel in the Sitrer</i>				
Utility Rate Studies (Stehekin B)	Vests	Boats	Poles	Hooks
Utility Payment Collections & Liens (Stehekin A)	Boats	Poles	Hooks	Vests
Revenue Sources (Lakeside Room)	Poles	Hooks	Vests	Boats
<i>Track 3 – River Runs Through It</i>				
Interlocal Purchasing Agreements (Montfort Room)	Hooks	Vests	Boats	Poles
Streamlined Sales & Use Tax (Fireplace Loft)	Vests	Boats	Poles	Hooks
<i>Track 4 – Catching Your Limit</i>				
10 Issue for Managing Public Funds Portfolios (Edmunds Room)	Boats	Poles	Hooks	Vests
Debt Issuance (Ballroom II)	Poles	Hooks	Vests	Boats
Cash or Accrual Basis of Accounting (West Room)	Hooks	Vests	Boats	Hooks

*Note: These are suggested times only. Please feel free to attend any class that works for you.
Please see pages 20 - 27 for more detailed descriptions on each roundtable

TRACK 1 – NETTING THE BIG ONE

Identify Theft

Location: East Room (upper level)
Speaker: Daryl Pearson, Executive Director Washington State Crime Prevention Association

Description: This roundtable will stress the importance of securing private financial information. It will cover credit cards and other personal financial information and how you can be careful at work and in your own personal business. This roundtable will also include discussion from skimming to credit card scrapping.

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|---------------|-------|
| Thursday-1:30 | Boats |
| Thursday-3:10 | Poles |
| Friday-9:00 | Hooks |
| Friday-10:40 | Vests |

SAS 112- Communicating Internal Control Related Matters

Location: Ballroom I (lower level)
Speaker: Scott Woelfle & Kelly Collins, State Auditor’s Office

Description: This roundtable will provide information on the workings of Statements of Auditing Standards, SAS 112 & 114. What are the requirements and the expectations the Auditor’s Office has for local governments ; what can you do to avoid audit issues; what are expectations of the Auditor’s office of agencies? These are all topics which will be discussed at the roundtable. Don’t get caught because you are unaware of the new auditing standards, SAS 112 & 114.

- | | |
|---------------|-------|
| Thursday-1:30 | Poles |
| Thursday-3:10 | Hooks |
| Friday-9:00 | Vests |
| Friday-10:40 | Boats |

CONTINUING PROFESSIONAL STANDARDS – RECORD OF ATTENDANCE

WMTA 25th Annual Conference
April 9 – 11, 2008 - Chelan, Washington

THIS WILL BE YOUR OFFICIAL RECORD – PLEASE KEEP THIS COPY FOR YOUR RECORDS

CLASS/ROUNDTABLE	CPE Credits Available	CPE Credits Earned	CPFA Credits Available	CPFA Credits Earned
Treasurer's Daily Checkbook (Wednesday AM)	3.3		1.37	
Investment Boot Camp (Wednesday AM)	3.3		1.37	
Bank Customer Analysis Statement (Wednesday PM)	3.3		1.37	
The Art & Technique of Negotiating (Wednesday PM)	3.3		.69	
Succeed, Stay Sane, & Have Fun at Work (Wednesday PM)	3.3		.69	
General Session – Stay Sane & Have Fun (Thursday)	3.3		.69	
<i>Track 1 – Netting the Big One</i>				
Identify Theft	1.6		.67	
SAS 112 – Communicating Internal Control Matters	1.6		.67	
Performance Audit	1.6		.67	
<i>Track 2 – Reel in the Silver</i>				
Utility Rate Studies	1.6		.67	
Utility Payment Collections & Liens	1.6		.67	
Revenue Sources	1.6		.67	
<i>Track 3 – River Runs Through It</i>				
Interlocal Purchasing Agreements	1.6		.67	
Streamlined Sales & Use Tax	1.6		.67	
<i>Track 4 – Catching Your Limit</i>				
Top 10 Issues for Managing Public Fund Portfolios	1.6		.67	
Debt Issuance	1.6		.67	
Cash or Accrual Basis of Accounting	1.6		.67	
<i>TOTAL (with maximum of 4 Roundtables)</i>	16.3		6.11	