

2006 CONFERENCE AT-A-GLANCE

Tuesday, April 11, 2006

8:30 – 11:00 President's Reception – Room #3451

Wednesday, April 12, 2006

10:30 – 3:30 Conference Registration

11:30 Golf Tournament Registration

12:30 – 5:30 Golf Tournament

1:00 – 2:30 Disaster Preparedness Workshop

2:30 – 2:45 Break

2:45 – 4:00 Disaster Preparedness Workshop cont'd

5:30 – 7:30 Dinner at Golf Course

Thursday, April 13, 2006

6:30 Stampede and Fun Walk/Run

7:30 – 3:00 Registration

7:30 – 8:45 Buffet Breakfast

8:45 – 10:00 Welcome

10:00 – 11:30 General Session

Noon – 1:15 Business Meeting & Lunch

1:30 – 2:50 Roundtable Workshops

2:50 – 3:00 Break

3:00 – 4:20 Roundtable Workshops

5:30 – 6:30 Wine Tasting Reception

6:30 – 8:00 Dinner & Entertainment

6:30 – 7:15 Live Auction

8:00 – 11:00 County/Rock & Roll Band

Friday, April 14, 2006

7:30 – 8:45 Buffet Breakfast

9:00 – 10:20 Roundtable Workshops

10:20 – 10:30 Break

10:30 – 11:50 Roundtable Workshops

Noon – 1:00 Scholarship Raffle Drawing & Farewell Lunch

Back Cover

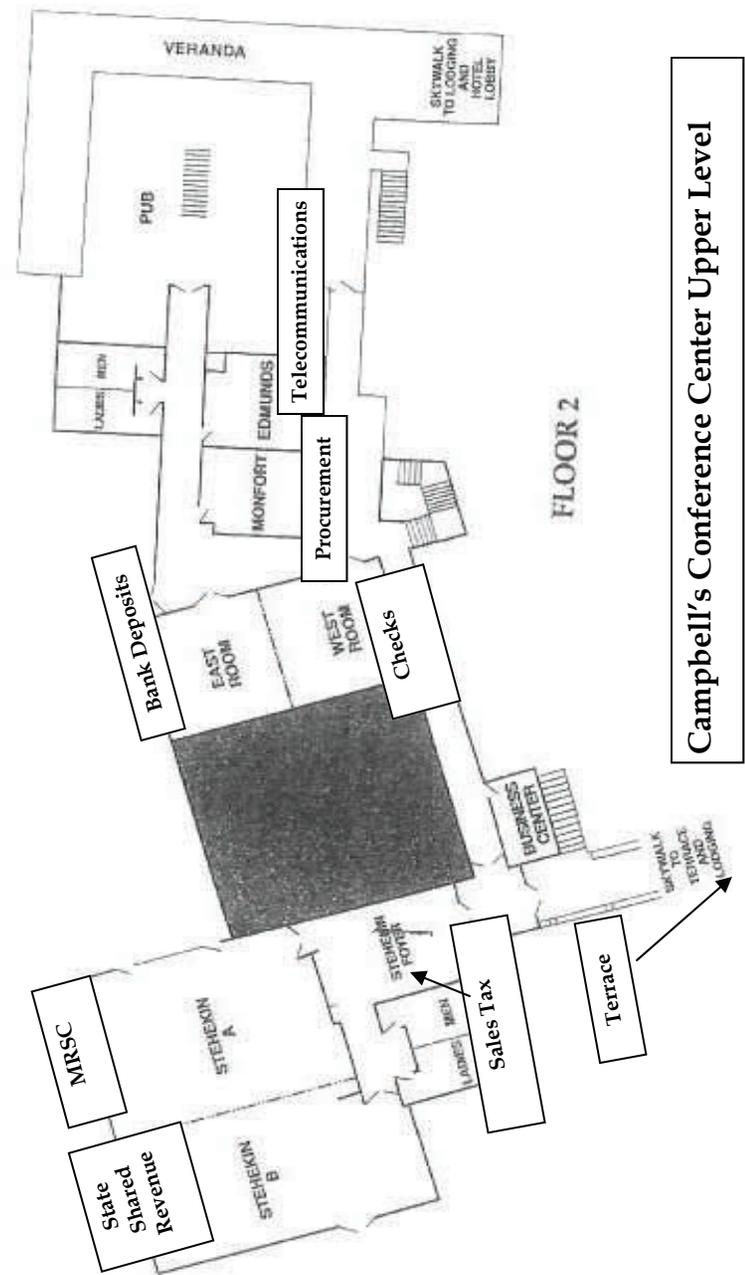


Conference Handbook

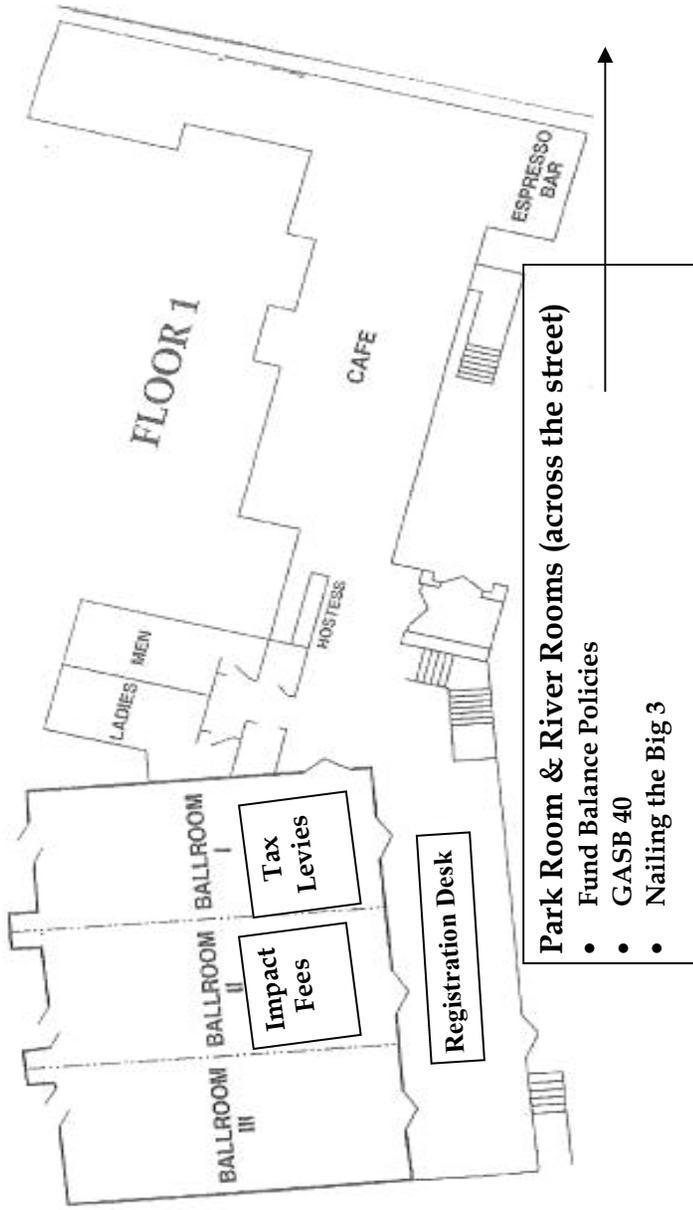
*“To promote the profession of the
Municipal Treasurers
in the State of Washington
through education, mutual support,
professional recognition,
and legislative advocacy.”*

WMTA Mission Statement

You can visit the WMTA website at
www.wmta-online.com



Campbell's Conference Center – Lower Level



PRESIDENT'S WELCOME

It is my pleasure to welcome you to the 23rd Annual Conference of the Washington Municipal Treasurers Association. Founded in 1983, the WMTA holds its conference each year at Campbell's Resort on the beautiful shores of Lake Chelan.

This year's conference theme, "*Financial Roundup*" was inspired by the history of the Wild West and is intended, like the scenic setting, to add to the fun. With your cowboy boots and Stetson, real or imagined, you're set to meet new colleagues and become reacquainted with old friends.

Besides the fun, there are unique educational opportunities. The conference offers four educational tracks and 12 roundtables. You'll have a chance to network and problem-solve with your counterparts from other entities as you learn about emerging issues and trends. You'll also find information related to key areas in municipal treasury operations that will help your entity in establishing and maintaining a record of excellence in service and treasury management.

Many who came West, in those early days, settled down and built towns and communities, overcoming many challenges. Today, we represent those entities and recognize that they continue to face challenges. I hope you'll find this year's conference enlightening and inspiring, and that you'll leave energized and committed to wrangle with those challenges and to corral those opportunities.

On behalf of the WMTA Officers, Board, and Conference Chair, I welcome you to Lake Chelan 2006! If you need any assistance during the conference, please feel free to contact any officer or board member.

Allan J. Martin, President

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THE BOARD'S MESSAGE

As we wrap up on the final day of conference, it is our goal that your time here has been well spent. We'd like to ask that you take a moment to consider the following questions about this week?

- *Did you meet new friends?*
- *Did you collect new networking contacts?*
- *Did you obtain new or updated information?*
- *Did you get a chance to relax, have fun, and feel refreshed?*

Hopefully, you can answer yes to one or several of these questions. We're very interested in your feedback and encourage you to complete your Roundtable and Conference Feedback forms and leave them at the Roundtable sessions or drop them off at the Conference registration table before you leave. Your comments help us to make plans and improvements for next year's conference.

We thank each of you for your attendance and participation this year. Don't forget, the WMTA Board is always looking for enthusiastic individuals to assist with next year's conference. If you are interested in helping out with any of the conference or board committees (conference, registration, sponsors, auction, decorations, program, golf tournament, fun walk/run, membership, education, investment policy, newsletter or legislation), please email any board member. You can find our email addresses on the WMTA website at:

www.wmta-online.com

2005-2006 WMTA BOARD MEMBERS

Allan Martin	St Treasurer's Office	President
Mary Hollis	City of Davenport	Treasurer
Nanci Lien	City of Poulsbo	Secretary/Board Member
Craig Kerr	Port of Seattle	Immediate Past President
Cynthia Niemeier	City of Cheney	Board Member
Stacey Sitko	City of Shelton	Board Member
Arif Kanji**	Snohomish County	Board Member
Rick Patrick	City of Burlington	Board Member
Bob Wrigley	Spokane County	Board Member
Lyman Howard	City of Sammamish	Board Member
Kris Tompkins	City of Port Orchard	APT & US&C Rep
Doug Extine	St Treasurer's Office	Ex- Officio

***Designates Conference Chair*

REGISTRATION & MEALS

Conference Registration

The WMTA Conference registration table is located in the foyer of Campbell's Resort Conference Center (next to the restaurant). All conference attendees must register and obtain identification badges for themselves and guests who will be attending conference activities. To receive your conference materials and ID badge, please check in at the registration table.

Meals – The Chuck Wagon

Attendees are asked to wear their ID badges at all conference activities, including meals. Meals provided with conference registration include:

- Tuesday's President's reception
- Wednesday's reception & dinner (golf course)
- Thursday's buffet breakfast
- Thursday's lunch
- Thursday's reception & dinner
- Friday buffet's breakfast
- Friday's lunch

Extra meal tickets are available for purchase at the registration table:

- Golf course dinner \$15
- Breakfast \$10 each
- Lunch \$12 each
- Thursday dinner \$25

CONFERENCE FACILITIES & DRESS

Conference Facilities

With the exception of the golf tournament and Wednesday evening's reception, all conference activities will be held at the Campbell's Resort. For your convenience, a site map is included inside the back page of this booklet.

Business Office

Campbell's Conference Center provides a business center for guests needing a complete and private office with PC, internet, fax, copier, etc. The Business Center is located on the second floor of the Conference Center (just above the Conference registration table).

Message & Employment Opportunity Board

A board will be available near the registration table for posting messages and any employment notices.

Dress

Casual dress or business attire is appropriate for all conference activities. City slickers are encouraged to sport their cowboy boots and hats anytime during the conference – in particular, at Thursday's wine tasting reception and dinner.

THOMAS JEFFERSON'S 10 RULES FOR A GOOD LIFE

1. Never put off 'til tomorrow what you can do today.
2. Never trouble another for what you can do yourself.
3. Never spend your money before you have it.
4. Never buy what you do not want because it is cheap; it will never be dear to you.
5. Pride costs us more than hunger, thirst, and cold.
6. Never repent of having eaten too little.
7. Nothing is troublesome that we do willingly.
8. Don't let the evils which have never happened cost you pain.
9. Always take things by their smooth handle.
10. When angry, count to ten before you speak; if very angry, count to one hundred.

NOMINATIONS FOR 2006-2007 BOARD

Mary Hollis	City of Davenport	President
Doug Extine	State Treasurer's Office	President-Elect
Nanci Lien	City of Poulsbo	Secretary
Stacey Sitko	City of Shelton	Treasurer
Bob Wrigley	Spokane County Treasurer's Office	Board Member-2007
Paula Florence	Kitsap County Housing Authority	Board Member-2007*
Pam Olsen	City of Brewster	Board Member-2007*
Arif Kanji	Snohomish County	Board Member-2008
Michael Legarsky	City of Port Townsend	Board Member-2008
Vickie Storey	City of Clarkston	Board Member-2008
Allan Martin	State Treasurer's Office	Immediate Past President
Kris Tompkins	City of Port Orchard	APT & US&C Rep
Robbi Stedman	State Treasurer's Office	Ex-Officio

*Upon election to an officer position, these board positions will be vacant.

SPONSOR INFORMATION

Conference Sponsors

The WMTA Board and the Conference Chair would like to extend a very special *thank you* to *all* the sponsors who have helped to make this 2006 Conference successful. A conference such as this requires significant financial resources. The generosity of the sponsors allows the WMTA to continue to provide quality educational programs at an affordable cost.

Sponsors provide financial assistance for meals, breaks, receptions, Stampede & Fun/Run Walk, tote bags, shirts, golf tournament, and more.

A complete listing of all conference sponsors is included in your registration packet. Throughout the conference, please take a moment to welcome and thank the representatives of these businesses.

Hint: They're the ones with the **GREEN** colored ribbons!

Cowboy Wisdom #1

"Always drink upstream from the herd."

ID BADGES & RIBBONS

Identification Badges and Ribbons

We ask for all conference attendees to wear their ID badges to gain admission to all conference activities and meals.

To assist you in recognizing officers, board members, and other conference participants, ribbons have been color coded as follows:

President	Dark Green
President Elect	Dark Blue
Secretary	Dark Blue
Treasurer	Light Yellow
Board Member	Burgundy
Immediate Past President	Red
Past President	Purple
First Time Attendee	Turquoise
Honorary Guest	White
Sponsor	Green
Speaker	Bright Yellow
Facilitator	Black

Badge Graphics

And what do those little graphics on our name badges signify, anyway? The graphics indicate the population size of each attendee's jurisdiction. Attendees can look for these graphics at the various Roundtable sessions to help in networking with jurisdictions of similar size as follows:

A COWBOY'S PRAYER

*May your horse never stumble,
Your spurs never rust,
Your guts never grumble,
And your cinch never bust.
May your boots never pinch,
Your crops never fail,
May you eat lots of beans,
And stay out of jail!*



Disclaimer: For those of you who may enjoy proofing documents, we've included a few errors in this handbook for your reading pleasure.

PAST CONFERENCE THEMES

<u>Year</u>	<u>Theme</u>	<u>President</u>
2005	Financial Ports of Call	Craig Kerr
2004	Money Makes the World Go 'Round	Yvonne Ziomkowski
2003	Focus on Finance	Ron Strabbing
2002	All Aboard the Treasurer's Express	Paulette Alvarado
2001	Under the Treasury Big Top	Monica Haarstad
2000	Tooltime for Treasurers	Jim Hendrickson
1999	South of the Border -Viva La Finance	Ron Hupp
1998	Financial All Stars (Sports)	Rosie Rumsey/ Randy Krumm
1997	A Financial Safari (Jungle)	Connie Leonard
1996	Green Grows the Dollars (Irish)	Mike Murphy
1995	Trekking Toward Tomorrow (Star Trek)	Rob Hendrickson
1994	A Fist Full of Dollars (Western)	Wendy Picinich
1993	Treasure Island (Hawaiian Luau)	Dale Sciuchetti
1992	Keeping Afloat in the 90's (Cruise)	Kristine Miller
1991	Remember When (50's & 60's)	Paul Gudgerisson
1990	Visit Treasurer's Country (Western)	Ann Berger
1989		Lillian Luark
1988		Harry Wong
1987		Betty Nahoopii
1986		Paul Kasakabe
1985		Lloyd Hara
1984		George Khatian

BADGE GRAPHICS

GRAPHIC

POPULATION

Cowpokes



5,000 and under

Cacti



5,001 – 15,000

Boots



15,001 – 100,000

Saddles



100,001 – and up &
Counties & Special Districts

10-Gallon Hat



Speakers

Broncos



Sponsors

CREDITS AND FEEDBACK FORMS

CPE & CPFA Credits

CPE and CPFA credits for continuing professional standards are available for each of the sessions. Attendees should sign the attendance sheet at each session. This conference handbook includes a “record of attendance” sheet to be completed and retained by attendees to verify attendance. WMTA will no longer be keeping copies of these records on file, so attendees should be sure to retain their copy.

Feedback

We need your help. Feedback forms will be available at each session and roundtable. We would sincerely appreciate you taking the time to provide your comments on the various sessions you attend at this year’s conference. Your feedback helps us to make improvements for future conferences. Please leave feedback forms at the session or drop them off at the Conference Registration table.

There is also an overall conference feedback form in your registration packet.

Cowboy Wisdom #2

“If you find yourself in a hole, the first thing to do is to stop diggin.”

In addition, APT has several certification programs:

Certified Public Finance Administrator (CPFA) recognizes public treasury and finance officials who have demonstrated a high level of professional competency through continuing education and professional experience. Successful applicants must have earned sufficient education and experience points and been a member of APT for two consecutive years. Members who already have the CPFA designation are required to maintain the certification every five years. Educational programs are offered at CPFA approved University Programs; APT State Association Conferences, and Annual APT conferences.

Model Investment Policy Certification allows public treasury officials to submit their government’s investment policies to APT for peer review. The Association’s Investment Policy Program provides public investors with guidance and technical assistance in developing a comprehensive written investment policy. APT’s model investment policy includes those elements that are essential to a good policy and includes an outline to help develop policies suited to your entity.

Cash Handling Certification provides treasury officials the opportunity to submit their government’s cash handling program for review and certification. APT’s model cash handling manual is an excellent resource that includes training modules, glossary of terms, a cash handling training seminar syllabus, sample cash handling legislation, and an application for the certification program. The Association’s cash handling training seminars are open to public treasury officials throughout the year.

Debt Policy Review & Certification program provides treasury and financial officials with the Debt Policy Handbook to be used as a guide for preparing their own unique policy. This Handbook provides practitioners with the information necessary for preparing a comprehensive capital financing policy. It includes chapters on: formulating a policy; legal and regulatory requirements; needs assessment and funding alternatives; issuance of obligations; administration of obligations; and using pertinent Internet sites. The Handbook includes instructions and an application to have your policy certified.

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES & CANADA

The Association of Public Treasurers of the United States and Canada is a non-profit corporation established in 1965 with the express purpose of serving public treasury officials. The Association provides educational seminars and conferences, publications, policy and legislative information, and technical assistance to members.

APT's Key Areas:

- Cash Management
- Bank Services
- Investment Policies & Practices
- Debt Management
- Internal Controls
- Technology
- Cash Handling
- Revenue Collections
- Disaster Preparedness

**Please join us for our 41st Annual Conference
Memphis, Tennessee
July 22 – July 26, 2006**

For more information about APT US&C and its programs see the Association's website www.aptusc.org or contact APT headquarters at:

**Association of Public Treasurers of US & Canada
962 Wayne Avenue, Suite 910
Silver Springs, MD 20910
Phone: (301) 495-5560 Fax: (301) 495-05561
Email: info@aptusc.org**

CONFERENCE PROGRAM – WEDNESDAY

REGISTRATION DESK OPEN 10:30am – 3:30pm

GOLF TOURNAMENT 11:30am – 5:30pm

Location: Lake Chelan Golf Course

So you're probably thinking that cowboys don't golf, right? Well, don't be so quick to assume. There is a town in Wyoming (Hulett) with a population of about 400 that has one bank, one bar, one café, and, you guessed it . . . one golf course. Appears they ain't got no problem switchin' from drivin' the herd to drivin' the fairway. So if cowboys can do it, why can't you? The *WMTA Annual Golf Tournament* wants you!

DISASTER PREPAREDNESS 1:00pm – 4:00pm

Location: Stehekin Ball Room A& B (Upstairs)

Speaker: Phyllis Mann, Director, Kitsap County Department of Emergency Management

This course will walk you through the steps necessary to minimize the impact a potential disaster could have on your finance or treasury department. It will feature APT US&C's new publication "Preparing for Disaster - A Guide for Public Treasury and Finance Officials." You can not predict when a disaster, man made or natural, could occur, but there are strategies, training and techniques that you can implement to protect the public's assets and your office operations. Among the topics covered are: five steps to disaster minimization; plan for a disaster with your own policy; testing your procedures; adequate insurance coverage and risk management techniques; reciprocal agreements for operating off site; and knowing FEMA requirements for reimbursement.

CONFERENCE PROGRAM—WEDNESDAY

DISASTER PREPAREDNESS CONT'D 1:00pm-4:00pm

Attendees of this class have paid the low price of \$25.00 for the Guide. Additional copies of the publication are available for purchase for \$50 at the Conference registration table.

DINNER AT GOLF COURSE 5:30pm-7:30pm

Location: Lake Chelan Golf Course

On *Wednesday evening*, join us for some good ol' country vittles and grits and a hootin' good time at the *Lake Chelan Golf Course*. This is a casual affair and a chance to meet new and old friends. Directions are available at the Conference registration table.

Cowboy Wisdom #3

"Don't squat with your spurs on."

TRACK 4 - COUNTING THE HERD

Nailing the Big 3—Annual Report, Budget & Audit

Location: River Room (across the street)

Speakers: Elena Montgomery, City of North Bend Finance Director and Toni Nelson from the State Auditor's Office

Description: How do you establish yourself or become a successful finance professional and credible finance department? In this session we will talk about the importance of the big three: the annual report, audit, and budget, all from a political and leadership perspective. We will also provide resource materials that will help you get there.

Thursday-1:30

Saddles

Thursday-3:00

Cowpokes

Friday-9:00

Cacti

Friday-10:30

Boots

Cowboy Wisdom #8

"Makin' it in life is kinda like bustin' broncos.

You're gonna get thrown a lot.

The simple secret is to keep gettin' back on."

TRACK 4 - COUNTING THE HERD

Fund Balance Policies

Location: Park Room North (across the street)

Speaker: Doug Merriman, Oak Harbor Finance Director

Description: Ever have to scramble for short-term financing due to an unexpected emergency? Do utility customers ever complain that rates suddenly increase without warning? During contract negotiations are there complaints overheard that your organization is stashing away excessive amounts of money? If so, you may need a *fund balance reserve policy*. A sound *fund balance reserve policy* is a critical tool when your organization desires to develop a plan that mitigates current and future financial risks, stabilizes rates, and sets appropriate levels of financial liquidity.

Thursday-1:30	Cacti
Thursday-3:00	Boots
Friday-9:00	Saddles
Friday-10:30	Cowpokes

GASB 40—Investment Reporting

Location: Park Room South (across the street)

Speakers: Jim Block and Kelly Priestley of Sound Transit

Description: We will discuss an amendment of GASB Statement No. 3 (Deposit and Investment Risk Disclosures). The deposits and investments of state and local governments are exposed to risks that have the potential to result in losses. This Statement addresses common deposit and investment risks related to credit risk, concentration of credit risk, interest rate risk, and foreign currency risk. The Statement requires certain disclosures of investments that have fair values that are highly sensitive to changes in interest rates. Deposit and investment policies related to the risks identified in this Statement also should be disclosed.

Thursday-1:30	Boots
Thursday-3:00	Saddles
Friday-9:00	Cowpokes
Friday-10:30	Cacti

CONFERENCE PROGRAM—THURSDAY

STAMPEDE AND FUN WALK/RUN 6:30am

Check in at the River Room (across street)

On *Thursday morning*, pull on your boots or other comfortable shoes and mosey on over to the River Room and join your fellow conference attendees for the *Stampede and Fun Walk/Run*. This is a “no competition” event, but those riding their horses, may be eligible for an extra carrot or two. The event starts at 6:30am. We hope you will feel refreshed after drivin’ the cattle ‘round the beautiful Chelan River on the “River Walk. Remember to watch out for steaming cow pies! Thanks to our sponsor, Wells Fargo, for providing t-shirts for finishing!

REGISTRATION DESK OPEN 7:30am - 3:00pm

BUFFET BREAKFAST 7:30am - 8:45am

Location: Main Ballroom

WELCOME 8:45am- 10:00am

Location: Main Ballroom

- **Allan Martin**, WMTA President
- **Cub Scout Pack 59**—Presentation of Colors
- **Honorable Buell Hawkins**, Chelan County Commissioner District No. 3

Buell is serving in the first year of his second term as County Commissioner. He never held elective office or worked in the public sector before becoming a commissioner. He held several different management positions in the Tractor Division of Ford Motor Company before acquiring part ownership in Alley Tractor, a local tractor dealership selling John Deere and Kubota Tractors. He holds a BS and MBA from Golden Gate University in San Francisco and grew up in the San Francisco Bay area. He and his wife Beverly have two grown sons, both married. Among his several board and committee assignments as a County

CONFERENCE PROGRAM – THURSDAY

WELCOME CONT'D

Commissioner, Buell serves as the Chair of the County Financial Policies Committee.

- **Honorable Brad Owen, Washington State Lieutenant Governor**

Brad Owen was elected as Washington's 15th Lieutenant Governor in 1996 and re-elected in 2000 and 2004. As Lieutenant Governor, he serves the State as president of the Senate, and is the acting governor in the absence of the Governor. He is a member, along with Governor Chris Gregoire and State Treasurer Mike Murphy of the State Finance Committee. Lt. Governor Owen previously served as Shelton Finance Commissioner and as a member of both the Washington State House of Representatives and Senate.

In 2002, he received an Honorary Doctorate of Letters (Humanities) from Walla Walla College for his years of public service and work with kids and communities, including service as President of the Strategies for Youth nonprofit. Lieutenant Governor Owen is an avid outdoorsman, hunter, and fisherman, and enjoys playing a variety of musical instruments including the guitar, drums, and sax. Owen and his wife Linda live in Shelton. They have six children.

- **Honorable Michael J. Murphy, Washington State Treasurer**

GENERAL SESSION

10:00am-11:30am

"Portrayal of Thomas Jefferson"

Location: Main Ballroom

Speaker: Patrick Lee as Thomas Jefferson

Did you know that today, April 13, 2006, is Thomas Jefferson's

TRACK 3 - BRANDING IRONS – MAKE YOUR MARK

Procurement Law

Location: Monfort Room (upper level)

Speakers: Pat Mason, Municipal Research Service Center Senior Legal Consultant

Description: What Are the Rules? The roundtable will primarily be an overview of required purchasing procedures for local governments in Washington. It will cover contracting for public works projects, services, and equipment and materials. There will also be a review of exceptions to the bid law, alternatives to the bidding process, and dealing with irregularities in the bidding process. The discussion will include proper procedures for piggybacking purchasing from other jurisdictions. Finally, if time allows, there will be a discussion of required procedures to sell public property.

Thursday-1:30

Cowpokes

Thursday-3:00

Cacti

Friday-9:00

Boots

Friday-10:30

Saddles

Cowboy Wisdom #7

"The quickest way to double your money is to fold it over and put it back in your pocket."

TRACK 3 - BRANDING IRONS – MAKE YOUR MARK

Electronic Bank Deposits

Location: East Room (upper level)

Speaker: Susan Keitges and Victoria Erickson of US Bank

Description: The Federal Legislation nicknamed “Check 21” has been implemented. We are now starting to see the implications of moving into the electronic environment. This is an on-going process and has spun the focus on how we do business. Get a brief recap of “Check 21” and statistical data on the changes. Also, we will discuss the general guidelines and requirements of the banks and their customers for the most common electronic banking services.

Thursday-1:30	Boots
Thursday-3:00	Saddles
Friday-9:00	Cowpokes
Friday-10:30	Cacti

Dynamics of Checks – Identifying Fraud

Location: West Room (upper level)

Speaker: Peg McGuire of Bank of America

Description: This segment will be talking about counterfeit, altered, chemically washed, and forged checks. We will also talk about the “red flags” to look for in an effort to prevent accepting fraudulent checks.

Thursday-1:30	Saddles
Thursday-3:00	Cowpokes
Friday-9:00	Cacti
Friday-10:30	Boots

CONFERENCE PROGRAM – THURSDAY

GENERAL SESSION CONT'D

10:00am-11:30am

263rd birthday? WMTA is pleased to present President Jefferson at our annual conference. He will be speaking during our opening ceremony and enjoys meeting people of this modern age, particularly those in government service. He is looking forward to visiting with us individually in the hallways during breaks. As one of the founding fathers he has a lot to share about government finance and his experiences in public service.

After retiring from the presidency, President Jefferson founded the University of Virginia, and considered it one of his greatest accomplishments. During the opening ceremonies, he will address WMTA’s similar (though perhaps not as passionate) mission of education; information networking; promoting the advancement and improvement of our profession; and promoting cooperation among federal, state, county, and local agencies. President Jefferson will also speak on the similarities and differences between his time and ours. He will conclude with some eminently practical advice he once gave at age 81, as well the challenges he sees for the future.

Then, at our annual business meeting luncheon we will celebrate his birthday with a cake and singing *Happy Birthday* in his honor. A special ignition committee has been put together to light all 263 birthday candles! A big presidential thank you goes out to *Bank of America* for making President Jefferson’s appearance possible.

LUNCH & BUSINESS MEETING

Noon – 1:15pm

Location: Main Ballroom

- Draft minutes for 4/15/05 business meeting are in your packet
- Nomination Committee’s recommendations are on page 32
- Pat Dohany, Oakland County, Michigan, APT President

CONFERENCE PROGRAM – THURSDAY

ROUNDTABLES – 1st SESSION 1:30pm – 2:50pm
Various room locations (see map in back)

BREAK 2:50pm – 3:00pm
Conference Center Foyer

ROUNDTABLES - 2nd SESSION 3:00pm – 4:20pm
Various room locations (see map in back)

RECEPTION – WINE TASTING 5:30pm – 6:30pm
Location: Terrace (above Hotel Registration Desk)
Sponsor – *George Bordokas, Bear Sterns*

BANQUET DINNER 6:30pm – 8:00pm
Location: Main Ballroom

- Auction & Raffle
- Entertainment – Daniel Boone
- Entertainment – Peggy Sue & the Wrecking Crew

AUCTION & RAFFLE 6:30pm – 7:15pm
Location: Main Ballroom

One of the highlights of the WMTA Annual Conference is the live auction. On *Thursday evening*, the atmosphere in the Main Ballroom comes alive as conference attendees wave paddles and attempt to out-bid each other on everything from T-shirts to sparkling crystal to sporting event tickets. And, as we all know, without the auctioneer, none of this would be possible, so we extend a big thank you to *Northwest Auction Services* for providing these services!

TRACK 2 – ROPING TECHNIQUES

What is Municipal Research Services Center (MRSC)?

Location: Stehekin A (upper level)

Speakers: Rich Yukubousky, Municipal Research Services Center Executive Director

Description: This session will describe the resources available from MRSC to assist local officials and staff in effectively performing their duties and carrying out their responsibilities. MRSC resources, programs, and services include a help desk to answer questions about governance issues, training, publications, a local government lending library, and the most extensive local government oriented web site in the nation. Come learn how to effectively search the MRSC web site and the vast resources of the internet in general.

Thursday-1:30

Cacti

Thursday-3:00

Boots

Friday-9:00

Saddles

Friday-10:30

Cowpokes

Cowboy Wisdom #6

*“Good judgment comes from experience;
experience comes from bad judgment.”*

TRACK 2—ROPING TECHNIQUES

Changes in Receiving Local Sales Tax Data from Dept of Revenue

Location: Stehekin Foyer (upper level)

Speaker: James Petit of Department of Revenue

Description: We will discuss potential opportunities to improve the way local sales tax data and other local tax information may be provided to local governments utilizing current technology. Discuss procedures in sales tax rate changes and why such procedures are necessary. Discuss rate boundary changes and the impacts on tax reporting for the business community

Thursday-1:30	Saddles
Thursday-3:00	Cowpokes
Friday-9:00	Cacti
Friday-10:30	Boots

State Shared Revenue Distribution

Location: Stehekin B (upper level)

Speakers: Karen Skare and Robbi Stedman of the State Treasurer's Office

Description: This is an introduction to the Treasury Management System (TM\$). We will show you how to authorize transactions for your Local Government Investment Pool (LGIP) account, research local government revenue streams such as sales tax and liquor taxes, view and learn about online reports, and browse screens for both Revenue Distribution and the LGIP.

Thursday-1:30	Cowpokes
Thursday-3:00	Cacti
Friday-9:00	Boots
Friday-10:30	Saddles

CONFERENCE PROGRAM—THURSDAY

AUCTION & RAFFLE CONT'D 6:30pm—7:15pm

You'll also notice WMTA board members selling raffle tickets throughout the conference. The raffle takes place *at lunch on Friday* always ending with the ultimate prize, the combo TV/DVD player. Proceeds from these two fund-raisers provide scholarships to the WMTA State Conference and the APT National Conference. Since 1985, WMTA has awarded over \$37,000 in scholarships to assist local governments in staying connected to these organizations that provide invaluable educational and networking opportunities. Please come and support these worthy, and FUN events!

ENTERTAINMENT 7:15pm—8:00pm

Location: Main Ballroom

Appearance by Daniel Boone

Mr. Boone shares his life of 86 years from birth in Pennsylvania to North Carolina, Kentucky & Missouri. He will talk about family adventures, successes and tragedies, life on the frontier, encounters with other settlers, with the law, and with the Indians. Mr. Boone concludes with some of his personal philosophy and personal, life affecting lessons. He will touch on:

- Savoring the Unknown
- Overcoming Tragedy
- How to Respond When You're "Lost"

CONFERENCE PROGRAM – THURSDAY

ENTERTAINMENT

8:00pm – 11:00pm

Location: Main Ballroom

Band - “Peggy Sue & the Wrecking Crew”

Hey, Buckaroos, grab those cowboy hats off the table and let’s kick up our heels to the sounds of this lively country and rock & roll band. Their lead singer, Beth Walz, works for the City of North Bend’s Finance Department. Stay for some fun and support one of our very own.

Cowboy Wisdom #4

*“It don’t take a genius to spot a goat
in a flock of sheep.”*

TRACK 1 – RIDE ‘EM COWBOY

Implementing Impact Fees

Location: Ballroom 2 (lower level)

Speakers: Priscilla Pierce and Randy Goff both from HDR-EES; and Lyman Howard, City of Sammamish Finance Director

Description: Every entity needs as many sources of funding as possible to generate revenues for all the services provided. Impact fees are an equitable way of balancing the cost of infrastructure between existing and new customers. This discussion will include a presentation on the types of impact fees (roads, parks, fire, police, utilities), authorizing legislation, and methodologies used in developing the fees and adoption processes. The discussion will then focus on implementation strategies and lessons learned.

Thursday-1:30

Boots

Thursday-3:00

Saddles

Friday-9:00

Cowpokes

Friday-10:30

Cacti

Cowboy Wisdom #5

*“If you’re ridin’ ahead of the herd, take a look back every
now and then to make sure it’s still there.”*

TRACK 1 – RIDE ‘EM COWBOY

Telecommunications Tax Legislation

Location: Edmonds Room (upper level)

Speakers: Joseph Cunha, City of Seattle Audit Manager

Description: This discussion will review the outstanding Federal Telecommunications bills and Legislation that has an impact, or potential impact, on the State and local governments' ability to assess taxes or other fees. We will also talk about what we can do as local governmental officials to mitigate the potential impact of the outstanding legislation.

Thursday-1:30 Cowpokes

Thursday-3:00 Cacti

Friday-9:00 Boots

Friday-10:30 Saddles

What Treasurers Need to Know About Property Tax Levies

Location: Ballroom 1 (lower level)

Speakers: Bob Carlton, Washington Association of Elected County Officials

Description: This roundtable will cover a "Start to Finish" Typical Tax Year with emphasis on the levy process. The who's, the where's and the why's of levies as well as tips, tricks and traps and why tax assessors get gray hair.

Thursday-1:30 Cacti

Thursday-3:00 Boots

Friday-9:00 Saddles

Friday-10:30 Cowpokes

CONFERENCE PROGRAM – FRIDAY

BUFFET BREAKFAST

7:30am – 8:45am

Location: Main Ballroom

ROUNDTABLES – 3rd SESSION

9:00am – 10:20am

Various room locations (see map in back)

BREAK

10:20am – 10:30am

Location: Conference Center Foyer

ROUNDTABLES – 4th SESSION

10:30am – 11:50am

Various room locations (see map in back)

FAREWELL LUNCH &

Noon – 1:00pm

SCHOLARSHIP RAFFLE DRAWING

Location: Main Ballroom

Thank you for coming

Have a safe drive or flight home and
remember to always wear your seatbelts when you're
back in the saddle again!

Hope to see you again next year!
Mark your calendars ~ April 11-13, 2007

CONTINUING PROFESSIONAL STANDARDS – RECORD OF ATTENDANCE

WMTA 23rd Annual Conference
April 12 – 14, 2006 - Chelan, Washington
THIS WILL BE YOUR OFFICIAL RECORD – PLEASE KEEP THIS COPY FOR YOUR RECORDS

CLASS	CPE Credits Available	CPE Credits Earned	CPFA Credits Available	CPFA Credits Earned
Disaster Preparedness (Wednesday)	3.0		1.25	
General Session (Thursday) – Lt Governor Brad Owen and President Thomas Jefferson	2.8		1.13	
<i>Track 1 – Ride ‘Em Cowboy</i>				
Telecommunications Tax Legislation	1.6		.67	
Implementing Impact Fees	1.6		.67	
What Treasurers Need to Know About Property Tax Levies	1.6		.67	
<i>Track 2 – Roping Techniques</i>				
Changes in Receiving Local Sales Tax Data from Department of Revenue	1.6		.67	
What is Municipal Research Service Center (MRSC)?	1.6		.67	
State Shared Revenue Distribution	1.6		.67	
<i>Track 3 – Branding Irons – Make Your Mark</i>				
Electronic Bank Deposits	1.6		.67	
Procurement Law	1.6		.67	
Dynamics of Checks	1.6		.67	
<i>Track 4 – Counting the Herd</i>				
Fund Balance Policies	1.6		.67	
GASB 40 – Investment Reporting	1.6		.67	
Nailing the Big 3 – Annual Report, Budget, & Audit	1.6		.67	
<i>TOTAL (Maximum of 4 Roundtables)</i>	<i>11.20</i>		<i>5.06</i>	